

# OFFICER DECISION NOTICE



**Reading**  
Borough Council  
*Working better with you*

This notice is to be used for the following types of officer decisions. (Select one option).

☐ **A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

☒ **B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

|                          |   |
|--------------------------|---|
| 1. Title of decision:    | Contract for Major Roads-Carriageway Resurfacing Works 2023/2025                  |
| 2. Date of the decision: | 18 June 2024  |
| 3. The decision maker:   | Emma Gee, Acting Executive Director of Economic Growth and Neighbourhood Services |

## 4. Decision details:

It has been decided to award a works contract following an open tender process and bid evaluation to **FM Conway Limited** who will act as RBC's contractor for supplying works on Major Roads-Carriageway resurfacing. The contract is for 2-years with no extension.

## 5. Reasons for the decision:

FM Conway Limited scored maximum marks against both quality and pricing scoring criteria placing ahead of other competitors.

Following the conclusion of the Moderation of Quality Submissions and Review of Financial Submissions, the result of the evaluation as the following table:

|                      |                             |                      |               |
|----------------------|-----------------------------|----------------------|---------------|
| Ref No. RBC 00001862 |                             | Bidder 4             |               |
| Bidder Name          | Maximum Ascertainable Score | <b>FM Conway Ltd</b> |               |
| Quality Score        | 30%                         | 28.75%               | <b>Rank 1</b> |
| Commercial Score     | 70%                         | 70.00%               | <b>Rank 1</b> |
| Total                | 100%                        | 98.75%               | <b>Rank 1</b> |

## 6. Alternative options considered (if any) and rejected:

None.

**7. List of open Background Papers:**

None.

**8. List of confidential or exempt Background Papers:**

None.

**9. Any other matters taken into consideration:**

|   |   |
|---|---|
| <input type="checkbox"/> Legitimate expectation of consultation | <input type="checkbox"/> Procedural requirements                    |
| <input type="checkbox"/> Public Health implications             | <input checked="" type="checkbox"/> Environmental or Climate Change |
| <input type="checkbox"/> Health and Safety                      | <input type="checkbox"/> Risk Management implications               |
| <input type="checkbox"/> Transparency of Information (FOI etc)  | <input type="checkbox"/> Privacy Impact Assessments                 |
| <input type="checkbox"/> Human Rights Act Duties                | <input checked="" type="checkbox"/> Equality Impact Assessment      |
| <input type="checkbox"/> Corporate Parenting                    | <input type="checkbox"/> Community Safety                           |
| <input type="checkbox"/> Regulatory duties                      | <input type="checkbox"/> EU withdrawal                              |
| <input type="checkbox"/> Armed Forces Covenant                  | <input type="checkbox"/> Other                                      |

**Details of the matters taken into account:****10. Legal considerations**

Legal support for this project has been provided by Legal Services. All relevant legal matters have been taken into account.

The Council has a duty under the Highways Act 1980 to maintain a safe public highway.

**11. Financial considerations**

The Highway Maintenance programme 2023/2025 is fully funded:

Year-2 of the Council's £8M 5-year (2022/23 to 2026/27) additional Capital Residential Roads & Pavement Investment of £2M and the Local Transport Plan for Bridges and Carriageways (2024/25 and 2025/26).

**12. Internal consultations**

The following internal teams/people have been consulted and involved during the development of the specification, sourcing strategy and contract:

Legal Services  
Procurement Hub  
Streetscene  
Highways Management

|   |    |
|---|----|
| Network Management  |    |
| Sections 13 - 18: To be completed only for Decision A (express delegation from a Committee)   |    |
| <b>13. The name of the Committee:</b>   | NA |
| <b>14. Date of the meeting:</b>   | NA |
| <b>15. Minute number:</b>   | NA |
| <b>16. The delegation given by the Committee:</b>   | NA |
| <b>17. The name of any member of the committee who declared a conflict of interest in relation to the decision:</b>                   | NA |
| <b>18. Any Councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.</b> | NA |